

**MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent
Ken Noah

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SEPTEMBER 3, 2009

**710 ENCINITAS BLVD
ENCINITAS, CA 92024**

**DISTRICT OFFICE
BOARD ROOM #101**

PRELIMINARY FUNCTIONS (ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (ITEM 1)
President Dalessandro called the meeting to order at 5:45 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION..... (ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association and/or California School Employees Association
 - C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E). (1 case)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Linda Friedman
Barbara Groth
Deanna Rich
(Beth Hergesheimer, Absent)

STUDENT BOARD MEMBERS

Jordan Bernard, La Costa Canyon High School
Allie Jucha, San Dieguito Academy
Nick Lawson, Canyon Crest Academy
Allison Yamamoto, Torrey Pines High School
(Kaden Strong, Sunset/NorthCoast, Absent)

DISTRICT ADMINISTRATORS

Ken Noah, Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Eric Dill, Executive Director, Business Services
Delores Perley, Director, Finance
Becky Banning, Recording Secretary

- 3. CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:35 PM by President Dalessandro.
- 4. PLEDGE OF ALLEGIANCE (ITEM 4)
Ms. Dalessandro led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
There was no action taken by the Board during Closed Session.
- 6. APPROVAL OF MINUTES (ITEM 6)
It was moved by Ms. Groth, seconded by Ms. Friedman, that all Minutes of the August 20th Board Meetings be approved as written. **Motion carried (4 ayes; 1 absent).**

Item 19 (see Discussion / Action, Pg 6) was moved to this portion of the agenda, to honor retiree Barbara Stanton with a presentation. Ms Stanton, who was present in the audience, was accompanied by her husband, Doug Stanton, and her sister, Patricia Sheetz. Also present were two of her colleagues, Ms. Lesley Rhodes and Ms. Lucienne McCauley, and former District Superintendent, Dr. Peggy Lynch.

Following approval, (see page 6 for motions), Ms. Dalessandro read and presented a proclamation to Ms. Stanton, declaring September 4, 2009, as “Barbara Stanton Day” in recognition of her service to the district. The Board commended Ms. Stanton for her commitment, dedication, and her positive influence. Superintendent Noah also expressed his gratitude and presented Ms. Stanton with a bouquet of roses. Ms. Stanton received a standing ovation from everyone present at the meeting.

NON-ACTION ITEMS.....(ITEMS 7 - 10)

- 7. STUDENT BOARD REPRESENTATIVES (ITEM 7)
Student Board Representatives gave updates on events and activities at their schools. This was their first meeting of the school year following summer break.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS..... (ITEM 8)
All Board members attended the district’s General Session on August 28th; and a luncheon honoring Ms. Barbara Stanton. In addition, the following was reported:
Ms. Dalessandro attended a Solana Beach City/School Liaison Committee meeting.
Ms. Friedman attended the San Dieguito Academy Performing Arts Center Dedication.
Ms. Rich attended the unveiling of a fundraising “thermometer” at San Dieguito Academy, and a Solana Beach City / School Liaison Committee meeting with Mr. Noah and Ms. Dalessandro.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES (ITEM 9)
Superintendent Noah distributed copies of a notice from SDG&E identifying September 3rd as a high energy usage day and listed ways to conserve energy during peak hours; reported on student enrollment numbers as of that date; distributed a schedule of this year’s Parent Site Representative Committee meetings; addressed President Obama’s pending message to students scheduled for September 8th; and confirmed dates and times for this year’s Back To School Nights.
- 10. DEPARTMENT / SCHOOL UPDATES (NONE PRESENTED)

CONSENT AGENDA ITEMS (ITEMS 11 – 15)

At the consent of the Board, Item 15G was pulled for further discussion prior to taking action.

It was then moved by Ms. Groth, seconded by Nick Lawson, that the following items, with the exception of item 15G, be approved as presented. **Motion carried (4 ayes; 1 absent).**

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations, as shown in the attached supplement.

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplement.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as presented.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

No agreements submitted

B. APPROVAL OF REGIONAL OCCUPATIONAL PROGRAM AGREEMENT FOR PARTICIPATION

Approval of Agreement for Participation between the County Superintendent of Schools and the San Dieguito Union High School District for operation of Regional Occupational Program Courses and services to be offered in 2009-10.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. AccentCare Home Health of California, Inc., during the period July 1, 2009 through June 30, 2010.
2. Coast Music Therapy, during the period July 1, 2009 through June 30, 2010.
3. Encinitas Learning Center, during the period July 1, 2009 through June 30, 2010.
4. Family Life Center, during the period July 1, 2009 through June 30, 2010.
5. Lindamood-Bell Learning Processes, during the period July 1, 2009 through June 30, 2010.
6. Maxim Healthcare Services, Inc., during the period July 1, 2009 through June 30, 2010.
7. Yellowstone Boys & Girls Ranch, during the period July 1, 2009 through June 30, 2010.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Carlsbad Unified School District to share the cost of leasing the site for the Adult Transition Program-North shared by CUSD and SDUHSD, during the period July 1, 2009 through June 30, 2010, in the amount of \$26,574.00, to be expended from the General Fund/Restricted 06-00.
2. Elizabeth Christensen, O.D., for comprehensive developmental vision evaluations, vision therapy and progress evaluations, during the period of July 1, 2009 through June 30, 2010, at the rate of \$300.00 per evaluation and \$120.00 per hour for therapy and progress evaluations, to be expended from the General Fund/Restricted 06-00. Student ID No. 003139 in the amount of \$20,000.00.
3. Sharon A. Criger, RPT, to provide physical therapy consultation and direct treatment for special education students, during the period July 1, 2009 through June 30, 2010, at the rate of \$95.00 per hour for therapy and \$350.00 per evaluation, to be expended from the General Fund/Restricted 06-00.
4. Melissa L. Haider, MPT, to provide physical therapy evaluations, consultation, and direct therapy for special education students, during the period July 1, 2009 through June 30, 2010, at the rate of \$115.00 per hour, to be expended from the General Fund/Restricted 06-00.
5. Network Interpreting Services, LLP to provide interpreting services for the hearing impaired, during the period July 1, 2009 through June 30, 2010, at the rate of \$70.00 per hour, to be expended from the General Fund/Restricted 06-00.
6. Mark Wilson, BS, COTA to provide interactive metronome assessments and therapy for special education students, during the period July 1, 2009 through June 30, 2010, at the rate of \$1,200.00 for the first 15 sessions and \$50.00 per session thereafter, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENT

Approve/ratify the following Parent Settlement and Release Agreement, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreement:

1. Student ID No. 013442, in the amount of \$33,950.20.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Steven Smith Landscape, Inc. to provide landscape/plant removal services at Carmel Valley Middle School, during the period August 21, 2009 through August 31, 2009, in the amount not to exceed \$4,100.00, to be expended from the General Fund 03-00.
2. Cathedral Catholic High School for lease of facilities for the Canyon Crest Academy Men's Water Polo practice, during the period August 13, 2009 through November 30, 2009, for an amount not to exceed \$10,605.00, to be paid for by the Canyon Crest Academy Foundation.
3. The Regents of the University of California for lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo practice and games, during the period August 12, 2009 through November 30, 2009, for an amount not to exceed \$7,973.46, to be paid for by the Torrey Pines High School Foundation.
4. Mobil Construction Sweeping to provide construction sweeping services to all district parking lots as directed, during the period July 1, 2009 through June 30, 2010, at the rate of \$287.50 per two and one half hours of sweeping and \$57.50 per each additional half hour thereafter, to be expended from the General Fund 03-00.

5. San Dieguito Sports Medicine and Scholarship Foundation to provide athletic trainers at Torrey Pines High School, La Costa Canyon High School, San Dieguito Academy, and Canyon Crest Academy, during the period July 1, 2009 through June 30, 2012, for an amount of \$106,120.80 for the 09-10 school year, which will be increased 2% annually thereafter, plus certain estimated insurance reimbursements not to exceed \$4,400.00 per year, to be expended from the General Fund 03-00 and reimbursed by the Schools' Foundations.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No Agreements Submitted

C. AWARD / RATIFICATION OF CONTRACTS

Award the following contracts and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Wayne L. Whitwer Construction Company for the Biotech Classroom Conversion at San Dieguito Academy project B2010-04, for an amount not to exceed \$135,900.00, to be expended from the Capital Facilities Fund 25-19 with partial reimbursements from the Community Collaboration Grant and the San Dieguito Academy Foundation.

D. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Projects Submitted

F. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT

Adopt the attached resolution establishing the Gann Limit, which identifies the estimated appropriations limit for the current year and actual appropriations for the preceding year.

G. CERTIFICATION OF THE 2008-09 UNAUDITED INCOME AND EXPENDITURES (PULLED FROM CONSENT AGENDA AND PLACED AS A SEPARATE ACTION ITEM, IMMEDIATELY FOLLOWING ITEM 15H BELOW)

Certify the 2008-09 Unaudited Actual Income and Expenditures, as presented.

Mr. Eric Dill reviewed this item with the Board, answered questions, and acknowledged Ms. Delores Perley, new Finance Director, for her role in preparing this document. It was then moved by Ms. Friedman, seconded by Allison Yamamoto, to certify the 2008-09 Unaudited Actual Income and Expenditures, as presented. **Motion carried (4 ayes; 1 absent).**

H. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEM.....(ITEMS 16 - 19)

16. BOARD POLICY REVISION PROPOSAL, #4160.29 AND 4160.29/AR-1, "SCHOOL ASSISTANT PRINCIPAL / ADULT SCHOOL / REGIONAL OCCUPATION PROGRAM (ROP) / CAREER TECHNICAL EDUCATION / CAREER TECHNOLOGY EDUCATION"

It was moved by Ms. Groth, seconded by Nick Lawson, to approve Board Policy Revision #4160.29 and 4160.29/AR-1, "School Assistant Principal / Adult School / ROP, Career Technology Education", as presented. **Motion carried (4 ayes; 1 absent).**

17. NEW BOARD POLICY PROPOSAL, #4216.3-11.8,"GROUNDS AND CUSTODIAL SUPERVISOR" AND RECLASSIFICATION OF ONE POSITION AND INCUMBENT

It was moved by Ms. Friedman, seconded by Ms. Groth, to approve New Board Policy Proposal, #4216.3-11.8,"Grounds and Custodial Supervisor", as shown. **Motion carried (4 ayes; 1 absent).**

18. 2009-10 CONTRACT NEGOTIATIONS / CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 241

A. PUBLIC HEARING

19. RESOLUTION ADOPTION, DECLARING SEPTEMBER 4TH, 2009 AS BARBARA STANTON DAY

It was moved by Ms. Friedman, seconded by Ms. Groth, to adopt Resolution Proclamation declaring September 4th, 2009, as Barbara Stanton Day. **Motion carried (4 ayes; 1 absent).**

INFORMATION ITEMS.....(ITEMS 20 - 27)

20. BUSINESS SERVICES UPDATE STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma shared an update from the California Department of Education (CDE) on 2009 Qualified School Construction Bond Parameters. He also addressed a news release from CDE that announced the names of 43 qualifying school districts and county offices, eligible for Qualified School Construction Bond Tax Credits.

21. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on class sizes to date, and said sites were still balancing their numbers as of this report. She also announced that Kaiser will be giving flu shots on Oct 2nd and Nov 2nd; free of charge to all SDUHSD employees and their dependents.

22. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt reported that total student enrollment for the district on the first day of school was 12,399, with more to be confirmed after Labor Day; he also provided an update on inter and intra district transfers to date.

23. PUBLIC COMMENTS – (None presented)

24. FUTURE AGENDA ITEMS – (None discussed)

25. ADJOURNMENT TO CLOSED SESSION – (Nothing further to discuss)

26. REPORT OUT OF CLOSED SESSION – (Nothing further to report)

27. ADJOURNMENT OF MEETING – Meeting adjourned at 7:33 PM.

Barbara Groth, Board Clerk

____ / ____ / 2009
Date

Ken Noah, Superintendent

____ / ____ / 2009
Date